

## Suspicious Activity Examples

Suspicious activity can sometimes be hard to identify. Is the person you don't recognize a new employee or a visiting client? Is the person behaving oddly just having a bad day? Is the person loitering in the lobby just waiting to meet someone for lunch? Often when someone sees something suspicious or hears something concerning, they do not report it because they aren't 100 percent certain. So, what is suspicious activity and how can we feel comfortable identifying and reporting it?

**Suspicious activity is any behavior or incident that deviates from the norm and that may indicate a future crime or security incident.** Within your community, you know what is normal and can identify when something or someone is out of place. When you notice something suspicious, feel empowered to confidently report your concern so that to the right people can look into it.

Vector LiveSafe makes it easy to report suspicious behavior with only a few clicks on your smartphone (Vector LiveSafe Mobile Platform) or computer (Vector LiveSafe Web Tip Submit). When you report an incident of suspicious activity using Vector LiveSafe, it automatically routes the information to security officials. They can then look into the concern, collect additional information if needed, and respond accordingly to keep your community safe.

See the next page for examples of suspicious activity that will resonate with your community. Sharing these examples will help inform your enterprise about what suspicious activity looks or sounds like so they feel more confident about reporting unusual behavior or incidents.

### **1. Loitering in the lobby or other office space**

See someone nervously waiting in the lobby or other office area where they may not belong? Report your concern.

### **2. Trying to gain access to a building**

See someone snooping around a building or looking for unlocked doors or windows? Report your concern.

### **3. Wearing winter clothes when its warm**

See someone wearing a puffy jacket or trench coat when it's warm outside? Report your concern.

### **4. Overhearing a threatening conversation**

Overhear two people arguing and threatening to harm themselves or others? Report your concern.

### **5. Accessing secure spaces**

See someone unfamiliar walking around floors or rooms trying to access secure spaces in the workplace? Report your concern.

**6. Working odd ours**

See someone working abnormally early in the morning or late in the evening when the office is empty? Report your concern.

**7. Asking for information they don't need**

Hear someone repeatedly asking a coworker for their password or for sensitive or proprietary information they don't need? Report your concern.

**8. Prolonged absences or remote work requests**

Have an employee suddenly working from home for long periods of time or taking excessive time off? Report your concern.

**9. Leaving a bag behind**

See someone walk into the office, leave their bag, and walk out of the building? Report your concern.